**Monkokehampton Parish Council**

**To the Chairman Mr T Dennis and all other members of Monkokehampton Parish Council.**

**You are summoned to the Meeting of Monkokehampton Parish Council on Tuesday January 7th 2020 at 7.30pm to be held in the Old School Room.**

Members of the public and press are entitled to be at this meeting. Public Bodies [Admission to meeting] Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing prior notice has been given to the Parish Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the Meeting.

**Agenda**

1. **To receive apologises for absence and consider if the reason for the absence should be formally approved by the council.**
2. **To receive any Declaration on Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

1. **To receive and approve the Minutes of the previous meeting:**

Copies of which are attached and are to be signed as a true record of the previous meeting held on November 6th 2019

1. **Report by West Devon Borough Councillor:**
2. **Past subject matters for further discussion:**

None to be brought forward

1. **Clerk’s report and correspondence received:**
   1. Code of Conduct
   2. Citizens Advice
   3. West Devon Highways and Traffic Orders Committee [HATOC]
   4. Sports for all ages – North Tawton
   5. Royal Garden Party – nomination

*The following correspondence is contained within the Councillors folder:*

* 1. DALC Newsletter x2
  2. WDBC News Release
  3. Devon Countryside Access Forum
  4. Okehampton District Community Transport Group Newsletter

1. **Planning:**

7.1 3016/19/FUL The Forge

1. **Finance:**
   1. Statement of Accounts
   2. Precept
2. **Matters for further reporting:**
3. **Confidential Matters:**
4. **Date of next meeting: March 4th 2020**

**Signed: Mrs S Whitcher Parish Clerk**