**Monkokehampton Parish Council**

**Annual General Meeting of Monkokehampton Parish Council**

**To the Chairman Mr T Dennis and all other members of Monkokehampton Parish Council.**

**You are summoned to the Annual General Meeting of Monkokehampton Parish Council on Wednesday 4th May 2022 to follow the APM held in the Old School Room.**

Members of the public and press are entitled to be at this meeting. Public bodies [Admission to meeting] Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing prior notice has been given to the Parish Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the Meeting.

**Agenda**

1. **Council Elections for Chairman and Vice Chairman:**
2. **Declarations of Acceptance of Office:**
3. **Council Elections for Representatives on other Committees:**
4. **To receive apologise for absence and consider if the reason for the absence should be formally approved by the Council:**
5. **Declaration on Interest from Members:**

Councillors are reminded to declare any personal or prejudicial interest they may have in any agenda items.

1. **To receive and approve the Minutes of the previous meeting:**

Copies of which are attached. These are to be signed as a true record of the previous meeting held on March 2nd 2022.

1. **Past Subject Matters for further discussion:**
	1. [5.1] Queens Jubilee
	2. [5.2] Old road signs
	3. [6.7] Trees overhanging the car park
	4. [9.1] Litter Pick
	5. [9.2] Faulty light by the Mills
2. **Clerks Report and correspondence received:**
	1. Annual Report James McInnes
	2. WDBC News Release March 8th
	3. Elan City

The above are placed in the councillors folder.

1. **Planning:**
	1. Burrow Farm 0996/22/FUL change of use of annexe/holiday accommodation to permant residential use
2. **Finance:**
	1. Annual Statement of Accounts
	2. Audit Form (a) Section 1 Annual Governance Statement 2018/2019, (b) Section 2 Accounting Statements 2018/2019. The Certificate of Exemption
	3. Clerks Salary & Expenses
	4. Insurance
	5. Cheques paid since last meeting
3. **Matters for further reporting:**
4. **Confidential Discussion:**
5. **Date of next meeting:**

**July 6th 2022**

**Signed: Mrs S Whitcher**

 **Parish Clerk**